



PROCUREMENT USE ONLY

Solicitation/Contract No.

ITB# CW-25- 44

Town of Davie Procurement Authorization Form

Contact Information

Department: IT	Name: Nelson Martinez	Phone #: 954-797-1063
----------------	-----------------------	-----------------------

Item Description (include what the item is used for, reason for bidding, expiration date of existing contract, etc.)

The Town is in need of updated ID cards and readers for employees. The department is working with procurement to have a bid submitted under ITB# CW-25- 44 - ID CARDS & Readers.

Method of Procurement

Open Competitive Bidding

Funds From Accounts

Vendor (If no vendor use Vendor #9924 Out to Bid):

Vendor #: 9924 Name: Out to Bid

Account #1: Town Operating Accounts Amount #1:

Account #2: Amount #2:

Account #3: Amount #3:

Estimated Budgeted Amount: \$ 0.00 or Dependent on usage within established budget.
(Complete Account #(s) and Amount(s) above to calculate total Estimated Budget Amount)

Authorization

Department Director Approval: Nelson Martinez Digitally signed by Nelson Martinez Date: 2025.08.20 15:34:07 -04'00' Date: 08/20/2025

Department Director Approval: _____ Date: _____
(If applicable)

Department Director Approval: _____ Date: _____
(If applicable)

Department Director Approval: _____ Date: _____
(If applicable)

Procurement Manager Approval: Brian K. O'Connor Digitally signed by Brian K. O'Connor Date: 2025.08.20 17:49:09 -04'00' Date: _____

Budget & Finance Approval: William Ackerman Digitally signed by William Ackerman Date: 2025.08.20 17:54:26 -04'00' Date: _____

Town Administrator Approval: Richard J. Lemack Digitally signed by Richard J. Lemack Date: 2025.08.21 12:32:22 -04'00' Date: _____