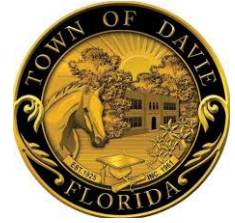


**TOWN OF DAVIE
INVITATION TO BID
ITB# CW-25- 44 - ID CARDS & Readers**



Dear Potential Bidder:

The Town of Davie, Florida invites qualified bidders to submit responses in accordance with the requirements stated herein no later than **2:00 pm on Wednesday, October 29, 2025**, for **ITB# CW-25- 44 - ID CARDS & Readers**. Interested firms may secure the solicitation package and all other pertinent information by visiting <https://procurement.opengov.com/portal/davie-fl>.

Pursuant to Town Code Section No. 2-320, a Cone of Silence is hereby imposed on this solicitation. The cone shall be in effect until such time of award by the Town Administrator or the Town Mayor and Council.

Questions regarding this solicitation shall be submitted in the project Q&A section no later than **5:00 pm on Wednesday, October 22, 2025**. Responses to those questions considered material to the solicitation will be made available in a formal addendum issued to this project. It is the responsibility of prospective bidders to ensure they are aware of all addenda issued relative to this solicitation.

Bidders **shall submit all bid documents for this project electronically through the Town's e-Procurement portal:** <https://procurement.opengov.com/portal/davie-fl/projects/184220>. Late submissions shall not be accepted.

Bid responses will be publicly opened and firm names read aloud at Temporary Town Hall Building "D", located at 8800 SW 36th Street Davie, FL 33328, after the due date/time noted above. Members of the public may attend the bid opening virtually by phone or online. Please see below for virtual meeting information:

Meeting link:

<https://daviepurchasing.webex.com/daviepurchasing/j.php?MTID=m4080981b24e73e383b30b6688ae8c91a>

The selection of the successful bidder(s) shall be at the Town's discretion and shall be made in a prompt manner after the receipt and evaluation of all ITB responses. The Town of Davie reserves the right to reject any and all submissions, to waive any and all irregularities in any submission, and to make awards in the best interest of the Town.

Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk at 954-797-1023 at least forty-eight (48) hours prior to the meeting to request such accommodation. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (TDD).

Brian K. O'Connor
Procurement Manager
Town of Davie

Pursuant to Florida Statutes 119.071, sealed bids, proposals or replies by an agency pursuant to a competitive solicitation are exempt from inspection until such time as the agency provides notice of an intended decision or until thirty (30) days after the opening of the bids, proposals, or final replies, whichever is earlier.

Pursuant to Florida Statute § 286.0105, if a person decides to appeal any decision made by this board, agency, committee, or council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings. For such purpose he or she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.