

**TOWN OF DAVIE
INVITATION TO BID
ITB# GR-26-20 LAWN MAINTENANCE
OF CRA PROPERTIES**

Dear Potential Bidder:

The Town of Davie, Florida invites qualified bidders to submit responses in accordance with the requirements stated herein no later than 2:00 pm on Monday, March 23, 2026, for ITB# GR-26-20 Lawn Maintenance of CRA Properties. Interested firms may secure the solicitation package and all other pertinent information by visiting <https://procurement.opengov.com/portal/davie-fl>.

Pursuant to Town Code Section No. 2-320, a Cone of Silence is hereby imposed on this solicitation. The cone shall be in effect until such time of award by the Town Administrator or the Town Mayor and Council.

A Mandatory Pre-Bid Conference will be held on Monday, March 9, 2026, at 10:00 am, at Davie Pine Island Park Multipurpose Center 3801 S Pine Island Rd Davie, FL 33328. In the event of a site visit, it will immediately follow the Pre-Bid Conference. In order to be eligible to respond to this solicitation, bidders are required to attend the pre-bid conference and site visit (if applicable).

The sign in sheet will be available up until the commencement of the pre-bid conference. Bidders are required to sign in PRIOR to the start of the conference. No one will be permitted to sign in after the meeting starts. Failure to do so will deem the bidder absent to the pre-bid conference and ineligible to respond to this solicitation.

In the event of a site visit, vendors are required to initial on the sign in sheet at the beginning and may be required to initial again at the end of the site visit, to ensure that everyone is safe and accounted for. If the site visit includes multiple locations, vendors are required to initial at the beginning of the visit at each site location.

Questions regarding this solicitation shall be submitted in the project Q&A section no later than 5:00 pm on Monday, March 16, 2026. Responses to those questions considered material to the solicitation will be made available in a formal addendum issued to this project. It is the responsibility of prospective bidders to ensure they are aware of all addenda issued relative to this solicitation.

Bidders shall submit all bid documents for this project electronically through the Town's e-Procurement portal: <https://procurement.opengov.com/portal/davie-fl/projects/237119>. Late submissions shall not be accepted.

Bid responses will be publicly opened and firm names read aloud at Temporary Town Hall Building "D" 8800 SW 36th Street Davie, FL 33328, after the due date/time noted above. Members of the public may attend the bid opening virtually by phone or online. Please see below for virtual meeting information:

Meeting link: <https://daviepurchasing.webex.com/daviepurchasing/j.php?MTID=m73edb39d2f1988ba9bfacaadb6e33833> Join by phone +1-408-418-9388 United States Toll Access code: 2343 422 1349

The selection of the successful bidder(s) shall be at the Town's discretion and shall be made in a prompt manner after the receipt and evaluation of all ITB responses. The Town of Davie reserves the right to reject any and all submissions, to waive any and all irregularities in any submission, and to make awards in the best interest of the Town.

Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk at 954-797-1023 at least forty-eight (48) hours prior to the meeting to request such accommodation. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (TDD).

Brian K. O'Connor
Procurement Manager
Town of Davie

Pursuant to Florida Statutes 119.071, sealed bids, proposals or replies by an agency pursuant to a competitive so-

licitation are exempt from inspection until such time as the agency provides notice of an intended decision or until thirty (30) days after the opening of the bids, proposals, or final replies, whichever is earlier.

Pursuant to Florida Statute § 286.0105, if a person decides to appeal any decision made by this board, agency, committee, or council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings. For such purpose he or she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.
3/5/2026 37488

This Insertion Order Form forms part of the Agreement by and between Customer and Tribune Publishing Company ("**Company**"), and is governed by the terms and conditions set forth in Company's Business Terms of Service (available at <https://www.tribpub.com/central-terms-of-service/>) (the "**Business Terms**") and the Data Processing Addendum (the "**DPA**") The Business Terms, DPA, and this Insertion Order are collectively referred to as the "**Agreement**." The Business Terms and DPA constitute integral parts of this Insertion Order and are hereby incorporated into this Insertion Order by this reference. Capitalized Terms not otherwise defined in this Insertion Order have the same meanings as that ascribed to them in Business Terms. In the event of any ambiguity, conflict, or inconsistency between any of the Business Terms, this Insertion Order, and the DPA, the following order of precedence shall govern for purposes of resolving any such ambiguity, conflict, or inconsistency: (1) this Insertion Order, (2) the DPA, if applicable, and (3) the Business Terms.